

## Summary of Revisions

### KCOJ Timekeeping Guidance for Employees During Public Health Emergency

Revised 4/15/20

	Section/Topic/Page #	Revision
1	Intro	Updated summary of leave provisions approved for employees
2	Question 1	Added reference to the Federal Paid Sick Leave FAQs
3	Question 4	Added COVID-19 Hotline and reference to Federal Paid Sick Leave FAQs
4	Question 6	Created new question to address scenario when an employee may be eligible for Special Emergency Directed Leave, added hyperlink to application
5	Question 7	Previously Question 6, added reference to the Federal Paid Sick Leave FAQs
6	Question 8	Previously Question 7, added referral to COVID-19 Hotline
7	Question 9	Previously Question 8, added referral to the Federal Paid Sick Leave FAQs
8	Question 10	Previously Question 9, added referral to the Federal Paid Sick Leave FAQs
9	Question 11	Previously Question 10, added FMLA as a possible option, in addition to Sick Leave Sharing
10	Deleted	Removed Question 11 due to being covered by Federal Paid Sick Leave and Emergency FMLA leaves